

Madanapalle Institute of Technology and Science, Madanapalle

The Constitution of Student Activity Centre in the Institution

PREAMBLE

Intellectual Innovation, social engagement, and universal sustainability demand the students to groom their diverse values, communication skills and hidden talents. These diverse values would complement the academic and co-curricular streams of the institution. Hence, club activities play a pivotal in transforming students' passion and hobbies into socially skills desirable for the present global demands. With more self-efficacy, students would get an opportunity to enhance their performance skills in diverse social scenarios.

Student clubs will take forward all activities under Student **Council**.

Article-I

Name, Purpose & Membership

Name: The official name is *Student Activity Centre*

Purpose: Encouraging student to move over to activities for which he/she has a passion

Membership:

SECTION I

The coordinators at the top level would invite students those who are interested to be as members of the individual club to look after the activities as per schedules. (duration of the membership may vary as per the requirement)

SECTION 2

Membership is open to all students irrespective of their, gender, caste, creed, colour, race, religion, national origin, disability, age veteran status, marital status, public assistance status, or sexual orientation.

SECTION 3

To become a member, one must show up to club meetings at the beginning of the semester. The club, as a unit, will decide when it is appropriate to finalize the official roster for the semester.

SECTION 4

Any member may be impeached for misconduct (to be defined by the group). For example: Failure to perform duties, attendance, and misuse of funds, etc. The member shall be given a seven-day notice and an opportunity to defend him/herself. This impeachment vote shall be in the discretion of club advisors.

Article II

Coordinators & Meetings

SECTION I

It is mandatory for the Coordinator, (both student & faculty as well) to attend meetings.

SECTION 2

Meeting shall be conducted once **in a month** to initiate discussion on the progression of the club activities.

SECTION 3

Any kind of amendments can be carried down with $\frac{3}{4}$ majority (Quorum) of the Coordinators attended the meeting.

Article III

Schedule and duties of the Coordinators

SECTION I

Event Calendar must be constructed, and it is mandatory to follow it. The calendar for each semester consists of....

1. Awareness programs
2. Workshops
3. Events

SECTION 2

Every club Coordinator should **maintain a logbook** for meetings. Coordinators should attend the meetings without fail. If anyone fails to attend the two successive meetings, they should be answerable to the Student Council.

SECTION 3

Club Coordinators should maintain proper documentation of event and finance. Club Coordinators are responsible for the funds and resources that are issued by the management.